

**Revised 7/11/2014 MJS**

## **Conservation Committee Chairperson(s)**

Conservation Chair and Co-Chair shall be elected by the membership. The Conservation Committee shall consist of the Committee Chairpersons and members who annually sign up to serve on the committee. Term: 2 years

- **The Conservation Committee shall be responsible for promoting interest in conservation issues through educational programs and projects for the Kettle Moraine Garden Club.**

### **Chairpersons of the Conservation Committee are responsible to:**

1. Serve on the Program Committee to plan at least one Conservation Meeting and/or field trip per year. **One year advanced planning highly recommended for securing expert speakers. See attached Strategic Plan Goal#3 with Action Steps for improving educational programming.**
2. Attend monthly Board meetings and give a report on the Conservation Committee.
3. Report on Conservation Committee activities at each regular club meetings.
4. Write a monthly article on a conservation topic for the KMGC newsletter and/or website.
5. Schedule and conduct at least 3 Conservation Committee meetings per year.
6. Confer with the Conservation Zone representative at least once annually and as needed.
7. Attend meetings with other conservation chairpersons, especially the annual NAL conservation meeting in Washington, DC. If unable to attend, work with the President to identify club representatives for the annual NAL meeting. Accordingly, Chair Co-Chairs should:
  - a. Understand how the Conservation and NAL committees collaborate
  - b. Keep a current list of Wisconsin state and federal legislators
  - c. Consider the purchase of a GCA Legislative Workbook
8. Inform the KMGC members of the current GCA Position Papers when relevant.
9. Be familiar with the conservation and civic improvement awards and the application process. Collaborate with the KMGC Awards Chairperson to nominate someone for a GCA award if applicable.
10. Study local, regional, and national issues relating to club and GCA interests particularly to the following materials available on the GCA website: resources, Conservation and NAL quarterly reports, legislative updates, ConWatch. GCA position papers
11. Maintain an organized binder (and/or separate titled folders) that includes information from committee meetings and activities during Co-Chair's two year term; at term's end, give binder/folders to newly elected Co-chair.

### **Conservation Committee Chairpersons should remain current by:**

- Attending any meeting arranged by national committee representatives in the Zone
- Reading information about the national committee on the committee page of the GCA website.